

# National Forensic Sciences University

## Installation cum Inspection Report

<b>Name of the School/ Centre/ Dept.:</b>	
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<b>Supplier's name:</b>	Challan No. _____ Date: _____
	Invoice No. _____ Date: _____ Amount: _____

<b>Purchase/Work order No.:</b> _____	Date: _____	Amount: _____
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**Date of receiving of the purchase order by supplier:**

Sl.	Description of Item (s)	Quantity	Stock Entry	Remarks (if any)
			Date of Delivery: Date of Installation: Stock entry done on: Stock Register No.: Page No.: Sl. No.:	

*(Additional Inspection Report Sheet may be used with proper details, if space is inadequate)*

This is to certify that the specification & quantity of the items received through the above invoice, submitted are as per the Purchase Order/Work Order No. .... dated ..... The Item(s) have been installed and is/are working properly (as applicable).

	Indentor	Laboratory In-charge/ Coordinator	Dean/HOC/ HOD
Signature			
Name			
Date			

*(Installation cum Inspection report duly signed by Indentor and Coordinator/HOD must be submitted to the concerned Section for payment process/ necessary action within 10 days from the date of receipt with your specific comment).*